

	A	B	C
1	<b>NBL LOAN SUBMISSION CHECKLIST</b>	<b>DATE RCV'D IN</b>	<b>UNDERWRITING REVIEW</b>
2	<b>SIGNED CLIENT CONSULTING AGREEMENT</b>		
3	<b>SIGNED CLIENT LOAN APPLICATION</b>		
4	<b>EXECUTIVE SUMMARY / OVERVIEW OF PROJECT AND ALL PLAYERS INVOLVED ON THE LOAN</b>		
5	<b>COPY OF EACH OWNERS DRIVERS LICENSE OVER 20%</b>		
6	<b>COPY OF EACH OWNERS TRI MERGED CREDIT REPORT 30 DAYS EACH OWNER OVER 20%</b>		
7	<b>SIGNED 4506T FOR EACH OWNER OVER 20% AND A SIGNED 4506-T FOR BUSINESS</b>		
8	<b>COMPLETED AND SIGNED PFS FOR EACH OWNER OVER 20%</b>		
9	<b>3 YEARS PERSONAL TAX RETURNS-ALL PAGES-EACH OWNER OVER 20%</b>		
10	<b>COPY OF EACH BUSINESS OWNER RESUME WITH 20% OR MORE OWNERSHIP</b>		
11	<b>3 YEARS BUSINESS TAX RETURNS - ALL PAGES - SIGNED AND DATED BY COMPANY REP.</b>		
12	<b>YEAR TO DATE INCOME AND EXPENSE REPORT - WITH SAME ENDING DATE</b>		
13	<b>YEAR TO DATE BALANCE SHEET - WITH SAME ENDING DATE</b>		
14	<b>YEAR TO DATE PROFIT AND LOSS STATEMENT - WITH SAME ENDING DATE</b>		
15	<b>RENT ROLL- COMPLETED WITH START/END DATES &amp; MONTHLY INCOME FROM EACH TENANT</b>		
16	<b>COPIES OF ALL SIGNED LEASES</b>		
17	<b>3-6 MONTHS BUSINESS BANK STATEMENTS</b>		
18	<b>3-6 MONTHS BUSINESS MERCHANT STATEMENTS</b>		
19	<b>COPY OF COMMERCIAL PROPERTY INSURANCE BINDER</b>		
20	<b>COPIES OF ALL CAPITAL IMPROVEMENT INVOICES AND PAID RECEIPTS WITHIN THE LAST 3 YEARS</b>		
21	<b>COPY OF HUD IF PROPERTY RECENTLY PURCHASED</b>		
22	<b>COPY OF PRIVATE LENDERS NOTE IF PROPERTY LIEN IN PRIVATE NOTE STATUS</b>		
23	<b>COPY OF LAST 12 MONTHS PRIVATE LENDER MONTHLY PAYMENTS IF IN PRIVATE LENDER LIEN</b>		
24	<b>COPY OF MOST RECENT BUILDING APPRAISAL IF CLIENT HAS ONE</b>		
25	<b>BUSINESS DEBT SCHEDULE</b>		
26	<b>ACCOUNTS RECEIVABLES REPORT-SAME DATE</b>		
27	<b>ACCOUNTS PAYABLES REPORT - SAME DATE</b>		